

**Minutes of the Howlong Golf Club Annual General Meeting**  
**Held on the 26<sup>th</sup> April 2021**

President Mr David Horton welcomed all members and gave a short address prior to opening the meeting.

The President informed the meeting that the club had been sent various questions and statements regarding the running of the meeting and sought legal advice that relates to some of the correspondence. The Board and Clubs' Solicitors are satisfied that the meeting will proceed as advertised.

President David Horton declared the meeting open at 6:35pm

S Van Der Ven called a point of order raising concerns that the meeting should not proceed based on the correspondence tender. President David Horton advised the meeting that after obtaining legal advice, both he and the Board were satisfied the meeting was able to proceed.

**Apologies**

Apologies received prior the meeting;

Auditor, Mr. Ryan Schischka

2935 Marjorie Nicolas  
2953 Bob Wiersma  
2232 Phil Gibbins

2954 Eileen Wiersma  
3292 Sue Gibbins

President D Horton called for any further apologies and the above apologies were received;

**MOTION 1**

*That the apologies be accepted and leave of absence granted.*

Mover: D Longley  
Seconder: B Murray

**CARRIED**

**1. Minutes**

President David Horton advised the minutes of the 2020 AGM have been available for viewing on the noticeboard in the Clubhouse, via the Club's website and sent out to members upon their request, giving all members the opportunity to read them.

## **MOTION 2**

*That the Minutes of the Annual General Meeting held on Monday, 31<sup>st</sup> August 2020 be received and adopted*

Mover: H Foster  
Seconded: D Reitenbach

## **CARRIED**

### **Vale**

D Horton requested members rise and observe a minute's silence as we remember those members that have passed away since the last meeting. This was for the members we lost in 2020. Those we have lost since then are also in our hearts and thoughts.

Geoff Anderson	Greg Barrett	Bob Bell	Jenifer Bourne
Bernard Cooper	Keith Cooper	Ron Elston	Bruce Hogg
Dave Hogg	Noel Jenkin	Colin Macpherson	Namencio Palomo
Alice Rasmussen	Colin Schilg	Melba Steinke*	Judy Stephens
Kevin Venner	Mary Walker	June Warhurst	Leonard Wilson

\*Life Member

### **Suspension of Standing Orders**

David Horton suspended standing orders and introduced the Returning Officer, Sue Truin to outline the election process.

Sue Truin noted due to there being a vote for Office Bearers President and Directors, that the elections for the Director vacancies would be conducted first.

Sue Truin noted the pre-poll and electronic votes had been tallied and would be added to those voting in attendance.

At the conclusion of the address by the Returning Officer, David Horton reverted the meeting to Standing Orders

Meeting returns to Standing Orders

## **2. Annual Accounts, Directors Report, President's Report and Auditors Report.**

### **2 (a) Annual Accounts**

Vice President W. Reitenbach, Chair of the Finance Committee, presented the accounts.

## Acting General Manager's Report

Shaun Whitechurch advised the meeting that he had not been employed at the club within the financial year and that his report was based on observations. He acknowledged the tough times that all involved had been through during COVID-19. Shaun thanked all staff and volunteers for their continued efforts throughout the year.

### **MOTION 3**

**That the annual accounts of 2020-2021 be received and adopted**

**Mover:** T Hockley  
**Secunder:** J Wilson

### **CARRIED**

### **Election of Directors and Office Bearers for 2021**

The Returning Officer Mrs. Sue Truin declared the election results;

The following candidates were elected;

Director (3 yr Term)	Leigh Ashford
Director (3 yr Term)	Anthony (Tony) Hockley
Director (3 yr Term)	Karen Mills
Director (1 yr Term)	Robert (Bob) Murray
Director (1 yr Term)	Richard Alexander

David Horton congratulated the successful candidates

### **2 (b) Directors Report**

The Directors Report had been circulated as part of the Annual Report for all members to review.

### **MOTION 4**

**That the Directors report be received and adopted.**

**Mover:** A Clifford  
**Secunder:** D Longley

### **CARRIED**

### **2 (c) President's Report**

David Horton advised that the President's Report was included in the Annual Report and members have had the opportunity to read it.

#### **MOTION 5**

**That the President's report be received and adopted.**

**Mover:** T Hockley  
**Second:** G Wilson

**CARRIED**

#### **2 (d) Auditor's Report**

David Horton noted the Auditor's Report has been circulated as part of the Annual Report for all members to review.

#### **MOTION 6**

**That the Auditor's report in the 2020 Annual Report be adopted.**

**Mover:** D Reitenbach  
**Second:** H Foster

**CARRIED**

#### **4. Appointment of Auditors for the next year.**

David Horton thanked Johnsons MME for the services they continue to provide to the Club and their readiness to make advice from time to time.

#### **MOTION 7**

**That Johnson MME be appointed as club auditor**

**Mover:** H Foster  
**Second:** K Gray

**CARRIED**

#### **5. Special Business of which due notice has been given**

The President advised that the next five items to be dealt with are the standard Annual motions to fix the various membership subscription rates. As there is to be no large variation to the membership subscription rates from the previous year, **5.a. through to 5.e.** were to be moved as one motion.

This was removed from the agenda due to the motion being incorrectly presented.

As a result, the membership fees will remain the same.

The President advised that the next item is a requirement of the Registered Clubs Act where the benefits given to members of the Board must be approved by the membership. The motion outlines those benefits. This is same motion that has been moved for the past six years.

**5(f) the sixth item of business is**

f) That pursuant to the Registered Clubs Act 1976 the members of the Howlong Country Golf Club approve the following benefits for elected Board members during the time between the 2021 AGM and the 2022 AGM. –

1. Reasonable finger food and refreshments associated with each Board meeting of the Club.
2. The reasonable costs of Directors and their partners attending functions on behalf of the Club.
3. The reasonable costs of Directors attending Clubs NSW general meetings and meetings of other associations of which the Club is a member.
4. The reasonable costs of Directors attending seminars, trade displays, other Clubs and similar events as may be determined from time to time.
5. The reasonable costs of entertaining guests of the Club in the Club.
6. The reasonable costs of official club functions for the Board and their partners.

Mover: L Horton  
Secunder: H Hockley

**General Questions**

General questions were taken from the floor and answered

Question - Mr K Gray asked the President why the Club's Auditors were not invited to this year's AGM.

Answer - Through the Chair the Acting General Manager informed Mr Gray that The Auditors were in fact invited but as no questions with notice and particularly none pertaining the financials it was agreed that there would be no need for them to attend and if any questions come from the floor on the night that they could be taken on notice

Question - Mr K Gray queried the Clubs' bank balance at balance day stating he was sure the overdraft facility etc. was incorrectly stated in the report.

Answer - Vice President W Reitenbach (Chair Finance Committee) advised in his opinion the figures as presented by the Auditor to be correct. Further discussion was had including other questions around the same content from members.

The Acting General Manager advised he will take this on notice and report back to Mr Gray after consulting the Auditors.

Question – Various members requested that all advertising on club TV's, Notice boards and the web page be kept up to date and current events only advertised.

Answer - The Acting General Manager agreed to ensure that all events and notices be kept up to date.

No Further questions

David Horton thanked all of the candidates for putting themselves forward for election and congratulated those who had been successful

David Horton invited the members to join him for refreshments at the bar reminding members of the COVID-19 protocols and closed the meeting at 7.46pm.